



## **2024-2025 ACEC-Canada Future Leader Management Program and Forum (Level 100)**

September 3<sup>rd</sup> 2024 – A 1 hour Virtual live kickoff meeting hosted by DFS Trainer Michael Walker to welcome participants, and review program topics. A custom welcome video for participants that are unable to attend will be provided. As well as a Networking Meeting for participants to introduce themselves.

### *September Module Theme: Sustainability*

7 On-Demand Videos (~100mins total) in this module cover topics such as:

- Leading Sustainably – Corporate Culture
- Sustainable Development
- Three Pillars of Sustainability
- The Market Value of Sustainability
- UN SDGs & Net Zero → Sustainable Design
- Planetary Boundaries
- IPAT Equation
- Sustainability Tools
- Greenwashing
- Sustainable Firm Operations
- Succession Planning and Costs of Staff Turnover
- Mentoring Staff Sustainability

October 1<sup>st</sup> 2024 – Two Sustainability virtual live/interactive sessions (2 x 1hr) with DFS trainer Jeshika Moonsamy. Participants can ask questions and discuss their real-world examples while utilizing the trainer's expertise and lessons learned / examples.

### *October Module Theme: Quality Management*

6 On-Demand Videos (~92mins total) in this module cover topics such as:

- Quality Leadership – Corporate Culture
- Needs & Benefits of Quality Management
- Value of Quality Management Systems
- Costs and Risks of Quality Management Systems
- QM Systems & Tools
- ISO 9001 & Certification
- Project Quality
- Audits



October 29<sup>th</sup> 2024 – Two Quality Management virtual live/interactive sessions (2 x 1hr) with DFS trainer TBD. Participants can ask questions and discuss their real-world examples while utilizing the trainer’s expertise and lessons learned / examples.

*November Module Theme: Project Management*

15 On-Demand Videos (~250mins total) in this module cover topics such as:

- Corporate Models – Matrix Management Impacts on Corporate Culture
- Project Lifecycles
- Go-No-Go
- Procurement and Proposals
- Common PM Software
- Project Management Plans – Tips, Tricks, and Templates
- Project Execution & Control – Tips, Tricks, and Templates
- Stakeholder Management
- Scope Management
- Risk Management
- Quality Management for PMs
- Project Human Resources – Working with multi-disciplinary teams and Architects.
- Dispute Resolution
- Delegation

November 26<sup>th</sup> 2024 – Two Project Management virtual live/interactive sessions (2 x 1hr) with DFS trainer Michael Walker. Participants can ask questions and discuss their real-world examples while utilizing the trainer’s expertise and lessons learned / examples.

*December Module Theme: Integrity Management*

5 On-Demand Videos (~52mins total) in this module cover topics such as:

- Leading with Integrity – Corporate Culture
- “Trusted” Advisor
- Managing Integrity in Infrastructure Projects
- The Corruption Triangle
- Fraud & Bribery & Collusion ☐ Debarment & World Bank Sanctions
- Transparency International’s Corruption Perception Index
- Marketing Trust
- Integrity Management Systems
- ISO 37001 & Audits
- The Charbonneau Commission & Canadian Industry Integrity



December 17<sup>th</sup> 2024 – Two Integrity Management virtual live/interactive sessions (2 x 1hr) with DFS trainer Richard Stump. Participants can ask questions and discuss their real-world examples while utilizing the trainer’s expertise and lessons learned / examples.

*January Module Theme: Business Excellence (How Firms Make Money)*

13 On-Demand Videos (~210mins total) in this module cover topics such as:

- Marketing You and your Firm / Brand
- Business Development & Marketing – How to Win Clients
- Proposal Excellence – How to Win Work
- Becoming the default choice – How to Dominate your Market and stop competing for Work
- Client Relationship Management
- Communication Skills – Written and Verbal
- Financials of Consulting Firms – Review of Deltek Clarity Report
- Succession Planning
- Mental Strength Training – Avoiding Burnout

January 28<sup>th</sup> 2025 – Two Business Excellence (How Firms Make Money) virtual live/interactive sessions (2 x 1hr) with DFS trainer Dr. Michele Kruger. Participants can ask questions and discuss their real-world examples while utilizing the trainer’s expertise and lessons learned / examples.

February 3<sup>rd</sup> , 2025 – Participants arrive in Calgary and engage in an evening networking event with Richard Stump and Michael Walker. (This is an optional event; costs not included in the registration fee).

February 4<sup>th</sup> , 2025 - Richard Stump and Michael Walker will lead the participants in a full day of learning that will include the following:

- 7:00 am to 8:00 am – Networking breakfast
- 8:00 am to 8:30 am – Welcome and Approach Review
- 8:30 am to 9:30 am – Session on Risk Management
- 9:30 am to 10:00 am – Coffee break
- 10:00 am to 12:00 pm – Session on presentation skills
- 12 pm to 1:00 pm – Networking lunch and town hall discussion with ACEC-Canada Chair and Board members
- 1:00 pm to 3:00 pm – “3 min sessions” (Participants will have 3 minutes of microphone time to present a topic based on their on-demand learning, their careers, and the topic they feel is important to present to the Board)
- 3:00 pm to 3:30 pm – Networking break
- 3:30 pm-5:00 pm – Presentation Charette
- 5:00 pm to 5:30 pm – Day 1 Review and Closure



- 6:30 pm to 9:30 pm – Networking cocktail reception and dinner with ACEC-Canada Board of Directors (Participants will have the opportunity to mingle with the leaders of the Canadian consulting engineering industry and amongst other forum participants.)

February 5<sup>th</sup>, 2025 – Richard Stump and Michael Walker will lead the participants in a day of learning that will include the following:

- 6:45 am to 7:00 am – Qi Gong demonstration (optional)
- 7:00 am to 8:00 am – Networking breakfast
- 8:00 am to 8:15 am – Day 1 Recap / Intro to Day 2
- 8:15 am to 8:45 am – Breath control for presentations and stress management
- 8:45 am to 10:00 am – Focused presentation prep (mentors available for input and assistance)
- 10:00 am to 10:30 am – Remote mentor check-in with Dr. Michele Kruger
- 10:30 am to 11:00 am – Networking break
- 11:00 am to 12:30 pm – Focused presentation prep (mentors available for input and assistance)
- 12:30 pm to 1:00 pm – Working lunch
- 1:00 pm to 2:30 pm – Focused presentation prep (mentors available for input and assistance)
- 2:30 pm to 3:00 pm – Presentation rehearsal with remote mentor Jeshika Moonsamy
- 3:00 pm to 4:00 pm – Focused presentation prep (mentors available for input and assistance)
- 4:00 pm to 5:00 pm – Presentation to the ACEC-Canada Board of Directors
- 5:00 pm to 6:30 pm – Networking reception with ACEC-Canada Board of Directors